

M e m o r a n d u m

Date: April 7, 2010

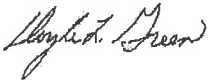
To: Central Division

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Buttonwillow Area

File No.: 426.10857

Subject: CHP 202D AUDIT -FIRST QUARTER OF 2010 - BUTTONWILLOW AREA

Attached is the first quarter audit (CHP 202M) of CHP 202D (Consent Search) forms for 2010. The Area had no CHP 202D forms on file for the first quarter of 2010. Contact me at (661)764-5580, if you have any questions.



D. L. GREEN, Lieutenant
Area Commander

Attachment

2010

INSTRUCTIONS: This form shall be completed for each quarter, as specified in General Order 100.91, Search and Seizure Policy. A photocopy shall be attached to the CHP 202D, Consent Search forms that are reflected in this audit. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed in the Summary statement. The Summary statement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall findings. If handwritten, this form shall be completed in blue ink.

1. TOTAL COUNT OF ALL CHP 202D'S

Total Number of Positive Find CHP 202D's	0
Total Number of Negative Find CHP 202D's	0
Total Number of Refusal to Sign CHP 202D's	0
Total Number of Unable to Sign CHP 202D's	0
Total Number of Consent Withdrawn CHP 202D's	0
TOTAL NUMBER OF ALL CHP 202D'S	0

☒ First Quarter

☐ Second Quarter

☐ Third Quarter

☐ Fourth Quarter

2. COMPLETION / ACCURACY

A. WERE ALL CHP 202D's FULLY COMPLETED AND LEGIBLE?

☐ YES ☐ NO

(1) IF NO, WHAT WERE THE DISCREPANCIES?

(2) WHAT CORRECTIVE ACTION WAS TAKEN?

B. DID ANY CHP 202D HAVE MULTIPLE SUBJECTS AND / OR LOCATIONS ON THE SAME CHP 202D?

☐ YES ☐ NO

(1) IF YES, WHAT CORRECTIVE ACTION WAS TAKEN?

C. WERE ALL CHP 202D's ACCURATELY ACCOUNTED FOR ON OFFICER'S CHP 415's?

☐ YES ☐ NO

(1) IF NO, WHAT CORRECTIVE ACTION WAS TAKEN?

D. DID THE PHOTOCOPIES OF THE CHP 202D's, WHICH RESULTED IN AN ARREST, CORRESPOND WITH THE APPROPRIATE CHP 202 / CHP 216?

☐ YES ☐ NO

(1) IF NO, WHAT CORRECTIVE ACTION WAS TAKEN?

E. WAS THE ORIGINAL CHP 202D ATTACHED TO THE APPROPRIATE CHP 202 / CHP 216?

☐ YES ☐ NO

(1) IF NO, WHAT CORRECTIVE ACTION WAS TAKEN?

F. WAS THE APPROPRIATE NARRATIVE ATTACHED TO THE CHP 202D's WHERE CONSENT WAS WITHDRAWN?

☐ YES ☐ NO

(1) IF NO, WHAT CORRECTIVE ACTION WAS TAKEN?

CHP 202D AUDIT - AREA LEVEL

CHP 202M (New 5-07) OPI 065

2. COMPLETION / ACCURACY (continued)

G. WERE ANY DISPROPORTIONATELY HIGH NUMBERS OF SEARCHES WITH A LOW NUMBER OF FINDS DISCOVERED?

☐ YES ☐ NO

(1) IF YES, WAS ACTION, IF ANY, TAKEN?

H. WERE ALL THE "REFUSAL TO SIGN", "UNABLE TO SIGN", AND "CONSENT DENIED" CHP 202D's PROPERLY MARKED ACROSS SECTION TWO OF THE CHP 202D?

☐ YES ☐ NO

(1) IF NO, WHAT CORRECTIVE ACTION WAS TAKEN?

N/A

I. WAS THE SUBJECT'S SIGNATURE OBTAINED ON ALL CHP 202D's WHERE CONSENT TO SEARCH WAS GIVEN?

☐ YES ☐ NO

(1) IF NO, WHAT CORRECTIVE ACTION WAS TAKEN?

J. WAS A SUPERVISORY APPROVAL OBTAINED ON CHP 202D's PRIOR TO REQUESTING CONSENT TO SEARCH?

☐ YES ☐ NO

(1) IF NO, WHAT CORRECTIVE ACTION WAS TAKEN?

3. SUMMARY

AUDITOR'S NAME / ID NUMBER

Doyle L. Green, 10857

SIGNATURE

DATE

4-7-10

COMMANDER'S NAME

DOYLE L. GREEN

SIGNATURE

DATE

4-7-10

Memorandum

Date: April 21, 2010

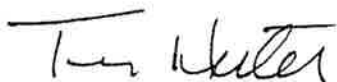
To: Buttonwillow Area

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Buttonwillow Area

File No.: 426.11191

Subject: AUTOMOTIVE PARTS AUDIT - QUARTERLY

On April 21, 2010, the first quarter Automotive Parts Audit/Tire Audit for 2010, was conducted by Sergeant Doug Peters. All parts, supplies, and tires audited were accounted for and the records accurately depicted the current inventory.



TERRY HESTER, Sergeant
Acting Commander

PARTS INVENTORY LIST				
AREA	PART PART NUMBER	DESCRIPTION	QUANTITY	VALUE
426	N-P235-55-R17-FS	FIRESTONE 17 TIRE	142	13855.84
426	389358-S	PUSH PIN	12	5.25
426	5019002AA	AIR FILTER	2	29.34
426	6W7Z-10346-AA	ALTERNATOR	1	300.24
426	JK6-914-A	BELT- SERPENTINE BELT 2003	2	41.03
426	6509568AA	BOLTS	4	4.12
426	W707589-S439	BOLTS	24	33.72
426	PM-4-A	BRAKE CLEANERS	15	59.40
426	PM-1	BRAKE FLUID	6	17.07
426	3W7Z-2001-BA	BRAKE PAD - FRONT - 03'/05	7	408.80
426	6W1Z-2200-AA	BRAKE PAD, REAR, 06 CROWN V	9	619.97
426	3W7Z-2C026-AA	BRAKE ROTOR REAR	7	420.36
426	3W1Z-1125-AA	BRAKE ROTOR; FRONT	8	541.78
426	6W1Z-2N712-A	BRAKE SHOE; PARKING	2	144.47
426	4779197AE	CHARGER FRONT ROTORS	2	161.65
426	6W1Z-8B658-AC	COOLING FAN RELAY	1	99.77
426	FBAZ-4033-AA	DIFFERENTIAL COVER CRN VIC	1	31.09
426	8W1Z-8C607-B	FAN ASSEMBLY	1	229.15
426	CA-5056	FILTER - AIR - 96-06 CV	34	114.10
426	FT-1167	FILTER - TRANSMISSION - 96	1	10.30
426	T-646	FILTER-TRANS-96-08 CV	9	108.32
426	FL-910	FILTER, OIL, 2009-2010 CVP	20	77.22
426	FL-820S	FILTER, OIL, CVPI	62	226.68
426	P225-60-R18 GTZ	FIREHAWK GTZ	42	4279.27
426	N-P225-60-R16-FS	FIRESTONE, P.V. 16 INCH TIR	4	282.11
426	PM-2	FORD CARB CLEAN	8	33.21
426	3W1Z-8327-AA	FRONT AIR DAM	2	47.14
426	5142559AA	FRONT PADS 07 CHARGER	2	250.54
426	3W7Z-9B242-AA	FUEL DOOR SWITCH	1	5.64
426	2F1Z-9A317-AA	FUEL FILTER RETAINING CLIP	13	53.53
426	G-8018	FUEL FILTER- EXPEDITION	9	33.71
426	3W7Z-14524-BAE	LF WINDOW SWITCH BEZEL (BL	1	20.16
426	4895430AB	LUG NUTS	5	31.96
426	XT-10-QLV	MERCONLV	14	45.04
426	6509330AA	NUTS	3	0.90
426	6W7Z-1012-CA	NUT, WHEEL	23	72.28
426	10W-30	OIL - 10W-30 - QT	180	554.00
426	MERCON	OIL - TRANSMISSION - QT	78	271.05
426	4884899AB	OIL FILTER	2	10.15
426	PMP-19500-1724A	PAINT	2	11.20
426	68001440AA	REAR PADS 07 CHARGER	2	252.25
426	W706519-S300	RETAINER CLIP	9	8.74
426	6F2Z-1A189-A	SENSOR ASSEMBLY	7	417.20
426	6W7Z-8620-BA	SERP. BELT - 06 C.V.	2	30.27
426	W77Z-18125-C	SHOCK ABSORBER - REAR - FO	4	274.65
426	XG-3-A	SILICONE GREASE	1	3.76
426	AGSF-32P-M	SPARK PLUG - C.V.	5	12.65
426	9C2Z-11002-A	STARTER	1	240.01

04-21-10
6:30 AM

AREA	PART PART NUMBER	DESCRIPTION	QUANTITY	VALUE
426	TA-25	THREADLOCK AND SEALER	2	7.29
426	PMP-19500-5920A	TOUCH-UP PAINT WHITE	3	16.80
426	6L3Z-7A194-A	TRANS PAN ASY. C.V.	1	22.45
426	XC3Z-7B155-D	TRANSOIL COOLER FILTER	6	167.25
426	4W7Z-1137-AA	WHEEL CENTER CAP - CVPI	2	26.49
426	7W7Z-1007-C	WHEEL, STEEL, 17"	3	355.08
426	4W1Z-17528-AA	WIPER BLADE ASSEMBLY - C.V	15	163.76
426	3W7Z-17528-BA	WIPER BLADE ASSEMBLY 2003	4	45.09

M e m o r a n d u m

Date: May 4, 2010

To: Buttonwillow Area

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Buttonwillow Area

File No.: 426.10857

Subject: PROPERTY SYSTEM AUDIT – FIRST QUARTER 2010

Evidence Officer: Officer Mariska Bentley
Date Appointed: January 1, 2010
Property Supervisor: Sgt. Terry Hester
Date Appointed: January 2, 2000
Date of Last Audit: January 12, 2010

INTRODUCTION

On April 29, 2010, Sergeant Hester conducted the first quarter audit of the Buttonwillow Area property system. The Buttonwillow Area property system received a limited number of items during the first quarter of 2010. Eleven items were selected from AIS for physical identification or verification of disposition. One closed case was selected and traced back to the case file. All items were either located or the disposition verified.

A CJIS purge was conducted on April 8, 2010. The evidence officer currently conducts a CJIS purge on a monthly basis.

FINDINGS**1. Prior Audit**

On January 12, 2010, Sergeant Hester conducted the annual property system inventory in conjunction with a change of the Evidence Officer. The lock to the evidence room was also changed in conjunction with the change of the Evidence Officer. The annual inventory included every item placed into the property system during 2009. This resulted in the physical inspection of 139 items that included money, guns, and drugs for identification or verification of disposition. All items were either located or the disposition was verified.

On April 12, 2010, Area prepared a Command Evidence Inspection Corrective Report in response to the OISP audit of October 2009. The Area's Corrective Report put measures in place to rectify the issues identified by the OISP audit. Two discrepancies identified in this

Safety, Service, and Security

Buttonwillow Area

Page 2

May 4, 2010

second quarter audit occurred prior to the results of the OISP audit. Measures have since been taken to prevent the identified discrepancies from occurring in the future.

2. Property Booking

- a. Closed case 2010-0037-426 consisting of credit cards and I.D. cards were properly accepted into evidence. The owner was notified and the property properly released.
- b. E2010-0013-426 consisting of a wallet and a \$20.00 bill. The CHP 36 was dated 2/8/10, and was accepted into evidence by the Evidence Officer on 2/15/10. The 7 day delay was caused by the Evidence Officer's absence due to training in Sacramento. The OISP audit conducted in October 2009 identified three active and five closed cases where there was a similar delay. The OISP report was received by Area on February 16, 2010. Procedures have since been implemented for the alternate Evidence Officer to accept evidence in the absence of the primary Evidence Officer. A property letter was mailed to the owner in this particular case and returned as undeliverable. The \$20.00 bill was turned over to the cashier for transmittal to accounting. A counter receipt was issued on 4/29/10 for the \$20.00 bill.
- c. E2010-0005, 0024, 0026, 0027, 0035, and 2010-0036, all consisting of drugs were found to be properly submitted. The CHP 36 forms were properly completed by the booking officer and were reviewed by a supervisor or OIC. The CHP 36 forms and AIS contained both the net and gross weights. Items 2010-0024 and 0004, consisted of pills. The pills were counted per policy.
- d. Item 2010-0006-426, an asset forfeiture case dated 0/14/2010, consisting of \$43,880.00, was turned over to the Bakersfield Police Department by Area on the date of the seizure. The CHP 36 was used as a receipt and signed by the BPD officer accepting custody of the money. The money was counted by Sergeant Brock and Lieutenant Green at the time of the seizure. The counting employees completed a CHP 308 Asset Forfeiture Financial Tally. However, the CHP 36 form did not contain the initials of the sergeant and lieutenant next to the actual money total. This was a discrepancy noted by OISP in their audit conducted in October 2009. The issue was addressed in the corrective report dated April 12, 2010, and steps were instituted after this seizure to require the counting employees to place their initials next to the actual money count on the CHP 36 form in addition to the completion of the CHP 308.

RECOMMENDATIONS

1. Officer Bentley will continue to conduct CJIS purges on a monthly basis.


Buttonwillow Area

Page 3

May 4, 2010

2. The issue relating to a delay in accepting evidence was addressed in the corrective report dated April 12, 2010. The discrepancy noted in this quarterly audit occurred prior to the corrective report.
3. The issue relating to placing the counting officer's initials next to the actual money count on the CHP 36 form was addressed in the corrective report dated April 12, 2010. The discrepancy noted in this quarterly audit occurred prior to the corrective report.

 5-5-10
Property Supervisor Date

 5-16-10
Commander Date

Cc: Evidence Officer